# WEST AND MIDDLE CHINNOCK PARISH COUNCIL

**Chairman: Mr Mark Bennett** **Clerk: Ms Kim Duller**

## AGENDA

## WEST & MIDDLE CHINNOCK PARISH COUNCIL MEETING 11th September 2024

**To the Chairman, Mr Mark Bennett and all members of West & Middle Chinnock Parish Council**

The West & Middle Chinnock Parish Council Meeting will be held on Wednesday 11th September 2024 commencing at 7.30pm, to discuss and take decisions on Parish business as outlined on the Agenda. Members of the General Public are welcome.

**Public Forum**
Members of the public and press are welcome to join the meeting and are able to speak on any matter for up to 10 minutes during the Public Forum which will take place at the start of the meeting. If the matter is likely to take longer than 10 minutes, notice should be provided to the Clerk by 12 noon on the Monday preceding the meeting.

**Kim Duller**
**Clerk to the Parish Council**

**Public Forum**

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of the Parish Meeting held on 10th July 2024**
4. **Matters arising (other than those on the agenda)**
5. **Somerset Council, Councillor's Report**
6. **Planning:**
   a. **Applications:**
      i. Fortunes Well, Higher Street, West Chinnock 22/00724
      ii. Higher Gatchell, Higher Street West Chinnock 24/01665/HOU
   b. **Determinations: Since time of agenda**
   c. **Planning enforcement:**
      i. Smiths Hill Development
   d. **Planning queries:**
      i. Scotts Way
7. **Finance:**
   a. **To Approve Qtr 1 24/25 Accounts: Subject to internal audit.**
   b. **To Approve Capital Asset Register amendment on the AGAR, (Annual Governance and Accountability Return), Section 9, Accounting Statements**
   c. **NALC updated Financial Regulations C/F**
   d. **To record receipt of insurance claim for fallen tree at the Recreation Ground, Easter 2024, £1000.00**
   e. **To pay any routine invoices:**
      i. **To Pay Cox & Co management fees June, July August 2024. £186.00**
      ii. **To Pay SALC Invoice £176.88**

f. **Delegated Powers Payments and Previously Agreed Invoices**
    i. **Clerks Salary July and August 2024**
    ii. **HMRC July £134.20 and August 2024**
    iii. **Somerset Landscapes July Invoice £344.60**
    iv. **Weebly Website Domain £13.00**
    v. **Weebly Website Annual Charge £90.00**

8. **Allotments Report: Cllr James**
    a. **Inspection**
    b. **A.O.B**
9. **Matters Arising from 10th July Meeting:**
    a. **To Agree River Safely Signage At the Recreation Ground**
    b. **Hedge Cutting Hollowell Hill and throughout the Villages**
    c. **Youth Shelter: Greatfields review of paper work - Clerk**
    d. **Tender, Grass Cutting Review**
    e. **Tree Maintenance Tender**
    f. **Payroll Company Review**
    g. **Planning Team Update**
10. **Reports & Correspondence:**
    a. **Devolution Update:**
        i. **Dog bins and general bins**
        ii. **Grit bins**
    b. **Local Community Networks: Update**
    c. **Clerk Report, by exception 10th July to 11th September 2024**
    d. **Bus Shelter timetable location: Decision**
    e. **Local Communities Questionnaire**
    f. **Enhanced Highways Maintenance Pilot**
    g. **Highways, Drains, Potholes and Hedges: By exception**
    h. **Councillor Training**
    i. **Parish Grants/Section 137 Community Benefit: Discussion**
    j. **Footpaths: Update & Feedback**
    k. **Neighbourhood Plan: NALC**
    l. **NALC Training**
    m. **Update Parish Councillor Vacancy**
11. **Correspondence & Matters for the Parish Council Meeting, Wednesday 9th October 2024 Agenda. Forward any items to the Clerk by Friday 4th October 2024**

**Next Parish Council Meeting**
**Wednesday October 9th October 2024 7.30pm, Village Hall**

## Change of December 2024 Parish Council Meeting Date

**The December Parish Council meeting will be held on the 4th December instead of the 11th December 2024**